

# Meeting Today's Diverse Training Management Requirements - *Exactly*



**Training, IT and HR Managers'** continuous strive to enhance the productivity and accuracy has led to quality professional training programs for all in the Firm. Inherent in a quality educational program is:

- The ability to manage the training curriculum including; e-Learning, classroom, video, seminars, webinars, CLE, one-to-one and more
- Streamline training to be job and Practice Group specific
- Provide managers with real-time training status and results
- Fill in training gaps for IT applications, regulatory, compliance, soft skills, etc.
- Leverage experts within the Firm to teach others

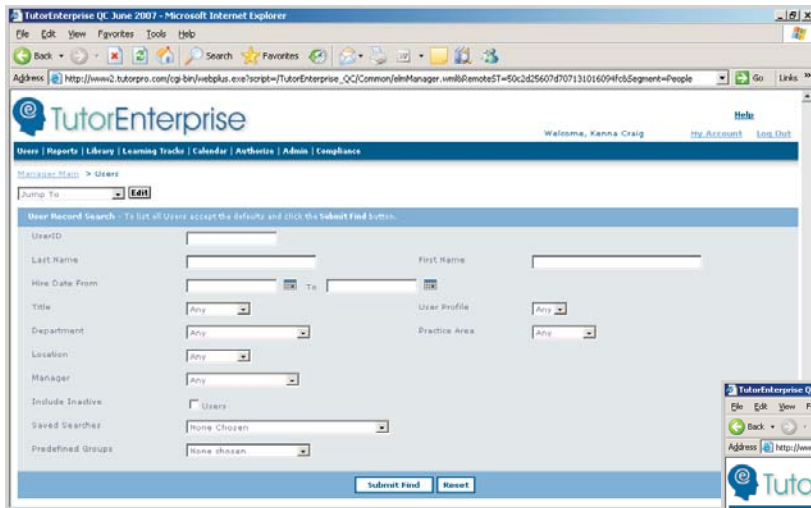
**Legal Support Professionals and Attorneys** struggle to fit required CLE, Firm and career enhancing training into their busy schedules. Professionals need to be:

- Ensured they know what courses are available when
- Allowed to manage their training requirements and enrollments
- Able to track their own status whether it be CLE or internal Professional Development Programs
- And have readily available targeted training as fast and flexible as possible

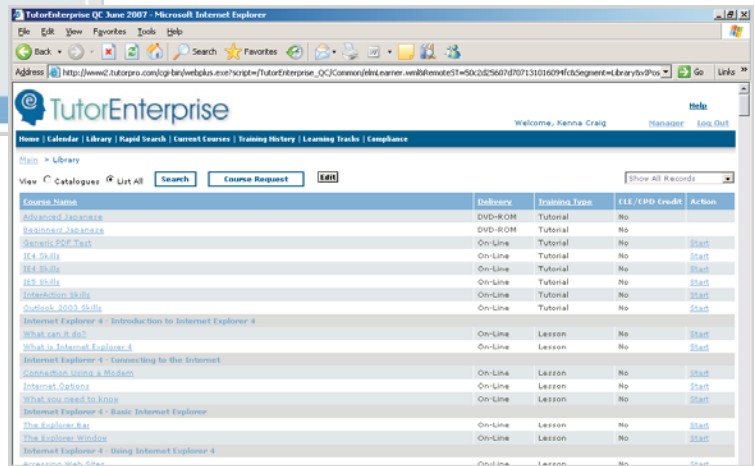
## TutorEnterprise is the backbone of a tailored, blended On-Line Law Firm University

- TutorEnterprise brings together all the training resources of the Firm whether they be e-Learning, classroom, webinars, coaching, quick reference, videos, etc.
- TutorEnterprise allows for targeted access by managers and support staff alike
- TutorEnterprise is intuitive to use, professionals will be up and running immediately
- TutorEnterprise is tailored to fit your Firm's culture and branding
- TutorEnterprise optimizes the management of the *very successful* TutorPro customizable legal courseware library

Hence the system allows for true blended learning, using the most appropriate learning tool for the training need.



TutorEnterprise manages,  
tracks and reports on all  
Firmwide training;  
TutorEnterprise provides your  
Firm with its University today!



## Advantages of TutorEnterprise:

- TutorEnterprise is designed with your specific needs in mind to reduce administration, providing more time for your trainers to train. Professionals need to have all training resources in one easy access.
- Learning Tracks reflect training specific to Practice Groups, job types and/or individuals and can be automatically generated and tailored based on chosen criteria from the Firm's HRIS system.
- Learning Tracks answer the challenge of the variation in skills required among similar groups of users. For example, a transactional secretary does not have exactly the same training requirements as a litigation secretary.
- Email templates automate processes such as reminders, cancellations, follow-up and surveys.
- Different management levels allow for delegation to Practice Group or departmental level.
- Employees and managers logon automatically; training events are linked to Outlook calendars and email for approval by managers (if applicable).
- Wait lists are automatically managed along with other administrative tasks your Training Administrators have yearned for!
- TutorEnterprise can manage CLE training, internal core competencies, compliance and assessment programs among others.
- Customization is at your fingertips - no two firms are alike, TutorEnterprise is fully tailorable to provide exactly the information the Firm wishes to see.

How can you utilize TutorEnterprise, the complete Learning Management System, for your Firm?

- Let us tailor a TutorEnterprise solution that provides you with a first-class On-Line University.
- Contact TutorPro for a discussion of your specific goals.
- Let us demonstrate for you how a Firm University could benefit your firm uniquely.



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